

SAMPLE LETTER TO DONORS

Date _____

To:

Dear Community Members and Business Owners,

The name of sponsoring organization is hosting a ***Social for Young Adults and Adults with Autism and Their Caregivers*** on date. This social event provides an opportunity for young adults and adults with autism to have a free and fun afternoon in their community and to make new friendships. It also enables their caregivers to have an opportunity to relax, connect with others and gain new resources.

Volunteers from named organizations are working hard to make this event a huge success. As one of the event activities we will hold a free drawing for the all of the guests and caregivers. This has become an exciting and fun part of each social event. We would appreciate your participation and support as we collect prize donations, small and large, to be part of our drawing. All donors will be listed on signage at the event and publicly thanked on our webpages.

I hope that you will consider making either a financial contribution or donating a prize for the drawing. Your contribution is tax-deductible to the extent allowed by law (tax ID# 95-0000000). Thank you for considering how you can help to sponsor to a meaningful, relaxing and fun day for the people in our community living with autism. Please contact me for any additional information you would like.

Sincerely,

Name

Title

Contact Info